Laboratory Safety Inspection Process Flow Chart

**Inspection Findings**
- IDLH?
  - Yes: STOP
  - No: Critical?
    - Yes: No Deficiencies
      - Yes: Issue report next business day, Log FMS Request (if applicable)
      - No: Re-issue report with corrections noted next business day
    - No: Non-Critical?
      - Yes: No Deficiencies
      - No: Issue report next business day, Log FMS Request (if applicable)

**Follow-Up Inspection**
- Critical?
  - Yes: No Deficiencies
    - Yes: Issue report next business day, Log FMS Request (if applicable)
    - No: Re-issue report with corrections noted next business day
  - No: Re-inspect after 20 business days
    - Yes: Corrected?
      - Yes: Issue report next business day, Log FMS Request (if applicable)
      - No: Re-issue report with corrections noted next business day
    - No: Issue report next business day, Log FMS Request (if applicable)

**Follow-Up Inspection Report**
- Corrected?
  - Yes: Issue report next business day, Log FMS Request (if applicable)
  - No: Re-issue report with corrections noted next business day

**2nd Follow-Up Inspection**
- Corrected?
  - Yes: Issue report next business day, Log FMS Request (if applicable)
  - No: Re-issue report with corrections noted next business day

**2nd Follow-Up Inspection Report**
- Corrected?
  - Yes: Issue report next business day, Log FMS Request (if applicable)
  - No: Re-issue report with corrections noted next business day

**3rd Follow-Up Inspection**
- Corrected?
  - Yes: Submit report to:
    - Vice President of Research
    - Research Safety Oversight Committee (RSOC)
  - No: Re-inspect after 5 business days

**Submit Initial and Corrected Report**
- FMS-related Items NOT corrected
  - Submit Initial and corrected report to:
    - PI
    - Lab Manager
    - Safety Liaison
    - CHC
    - EH&S Deputy Dir.
  - Include all recipients from first inspection report

- FMS-related Items that are NOT corrected
  - Submit Initial and correct report to:
    - Department Chair
    - Department Safety Committee Chair (if one established)
    - EH&S Exec. Dir.
    - Include all recipients from first inspection report

- FMS-related Items that are NOT corrected
  - Submit Initial and correct report to:
    - Chemical Safety Committee Chair
    - Dean of School/College;
    - EH&S Exec. Dir.
    - Include all recipients from past inspection reports

- FMS-related Items that are NOT corrected
  - Submit Initial and correct report to:
    - FMS Director

**Consider temporary suspension of research activity/lab work until findings are corrected.**

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