Biosafety Inspection Process Flow Chart

**Inspection Findings**

- **IDLH?**
  - **Yes**
    - Stop
    - Issue Stop Work Order, Notify EH&S Exec Director; EH&S Deputy Director; Safety Liaison; Department Chair
  - **No**
    - **Critical?**
      - **Yes**
        - Check for corrected report
        - Corrected?
          - Yes
            - Issue report next business day
          - No
            - Re-issue report with corrections noted next business day
      - **No**
        - Check for corrected report
        - Corrected?
          - Yes
            - Issue report next business day
          - No
            - Re-issue report with corrections noted next business day

- **Non-Critical**
  - Check for corrected report
  - Corrected?
    - Yes
      - Issue report next business day
    - No
      - Re-issue report with corrections noted next business day

- **No Deficiencies**
  - Issue report next business day

**Follow-Up Inspection**

- Submit FMS-related items that are **NOT** corrected
- Submit FMS-related items to:
  - PI
  - Lab Manager
  - Safety Liaison
  - BSO
  - EH&S Deputy Dir.

**Follow-Up Inspection Report**

- Submit initial and corrected report to:
  - Department Chair
  - Institutional Biosafety Committee (IBC)
  - EH&S Exec. Dir.
  - Include all recipients from first inspection report

**2nd Follow-Up Inspection**

- Corrected?
  - Yes
    - Re-inspect after 5 business days
  - No
    - Re-issue report with corrections noted next business day

**2nd Follow-Up Inspection Report**

- Corrected?
  - Yes
    - Re-inspect after 5 business days
  - No
    - Re-issue report with corrections noted next business day

**3rd Follow-Up Inspection**

- Corrected?
  - Yes
    - Re-inspect after 5 business days
  - No
    - Re-issue report with corrections noted next business day

**3rd Follow-Up Inspection Report**

- Submit report to:
  - Vice President of Research;
  - Research Safety Oversight Committee (RSOC)

**Phase**

- Consider temporary suspension of research activity/lab work until findings are corrected.

*Immediately Dangerous to Life and Health*

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